



NOTICE TO STUDENTS

Know the rules before you take your examinations

1. Students should be here 25 minutes before the start of their exam and ready at the exam room 15 minutes prior to start. (An exam starts when you walk in the door and not when the paper is handed out)
2. If you have an exam dispensation, please speak to the invigilators prior to your exam to inform them and to ensure that they direct you to the correct room. Please note that if you have extra time only, you will be writing in the exam hall.
3. No beanies, bangles, bracelets, hoodies, or caps are allowed to be worn in the exam room. Shoes must be worn.
4. Cell phones and any devices, including smart watches, are to be placed in the box provided and may not be taken into the exam room with you. Please ensure your device is labelled.
5. Stationery is to be in a clear, transparent bag with no markings. Your water bottle must also be clear with no markings. Neither items will be allowed into the room if non-compliant. Calculators must have the back removed.
6. If you are ill on the day of your exam, parents need to call and excuse you. A doctor's note will be required.
7. If you are going to be late for the exam, parents need to call in and inform us.
8. There is to be no attempt at communicating with other students while exams are in progress. If you are in any doubt or have a query, speak to the invigilator, and follow their instructions. Communication will result in your exam paper being withdrawn.
9. Your name must not appear on any of the scripts. Please use your student code only.
10. Students must stay in the session until they are dismissed by the invigilator.